

ASCENSION EPISCOPAL CHURCH

Vestry Meeting

October 20, 2015

Present: James Berrie, Mike Black, Cindy Breton, Cheryl Coppock, John Edel, Clement Falayi, Carol Goulet, Matt Murphy, Jeri Platt, John Searle

Absent: Thom Fenner, Rev. Todd Bryant

Guest:

- I. **Opening Prayer/Call to Order** : Mike Black called the meeting to order at 7 p.m. John Searle lead the opening prayer.
- II. **Consent Agenda - Motion #1: Matt Murphy made a motion to accept the Consent Agenda, Cindy Breton seconded the motion, there was no discussion and the motion carried.**
 - a. Minutes of Sept 2015 meeting
 - b. Jr. Warden Report
 - c. Financials for Sept
 - d. Rector's Report
- III. **Finance** - Matt Murphy gave the Finance Committee report and stated that the church finances are doing well. He reported we currently have a \$4800 surplus as well as two months' worth of cash to cover expenses in the bank. He also reported that we currently have \$30,000 left in the budget for major repairs as needed. Mike Black reported there will be an email vote on restructuring of the cost-sharing fees with AES.
- IV. **Property -**
 - a. **AES HVAC** – John Searle reported he has received three bids for repairing/replacing the HVAC system in AES administration/library. The low bid is around \$35,000 which will be split with the school as agreed upon in the August Ad Hoc Vestry meeting. (See Jr Warden Report).
 - b. **Paving** – The drain line in school parking lot no longer drains. PaveCon, who did the repairs to the parking lot, had a plumber investigate and discovered there is a 20-foot section that has become dislocated. The cost to repair the problem is around \$12800. **Motion #2: Matt Murphy made a motion to accept Change Order #2 for \$12,776 for item #1 - PVC storm drain and line repair in west AES parking lot to be paid upon satisfactory completion of the project. John Edel seconded the motion. Discussion followed and the motion carried. Motion #3: John Searle made a motion to pay PaveCon \$15,995 for Change Order #1 for the additional 8" excavation of the AES west parking lot with satisfactory completion of Change Order #2. John Edel seconded the motion. Discussion followed and the motion carried.**
 - c. **Handicapped parking spaces** – When the AEC lot was resurfaced and restriped the handicapped spaces were not laid out correctly and will need to be corrected to be in compliant with ADA regulations. John Searle will work on correcting the problem. The Vestry voiced their appreciation to John for all his hard work as Jr Warden and especially handling the parking lot and HVAC issues.
 - d. **HVAC maintenance** – John Searle reported on estimates for maintenance contracts on the HVAC system for AES and AEC. Maintenance needs to be done at least 4 times per year. He suggested going with the premium package for \$17,400 from Facilities Mechanical as they will also do preventative maintenance which can save money in the long run. **Motion#4: Matt Murphy made a motion to accept a one year contract with Facilities Mechanical for the premium package of maintenance and preventative maintenance and proposed this cost be included in the cost-sharing**

agreement with AES. John Edel seconded the motion. Discussion followed and the motion carried.

V. Old Business – There was no Old Business

VI. New Business

- a. **KidVenture** – Fr. Todd Bryant asked the Vestry to consider allowing KidVenture to sponsor Parent's Night Out (PNO) 9 times per year at a cost of \$25/child. He also asked for consideration of the church sponsoring up to 10 students from Walnut Bend Elementary to attend PNO with the ultimate cost to AEC of \$250 per month (\$25/child times 10 children). After much discussion Mike Black tabled the discussion for a later date when Fr. Todd would be in attendance and able to answer questions.
- b. **Summer Schedule** - Fr. Todd Bryant asked for input on variations to the church schedule for Summer 2016. **Motion #5: Matt Murphy made a motion to table the topic for further discussion when Fr. Todd would be in attendance to answer question. John Edel seconded the motion, the motion carried.**
- c. **AES Board Meeting Report** - Cindy Breton reported on the AES School Board meeting. They will host a Spaghetti Dinner this Thursday which is a fundraiser. She also reported the school has hired someone to handle marketing for the school as well as their website. The school is currently in the process of exploring being a 501(C) on their own separate from AEC. They have hired a new architect to work on the remodel of the school and in so doing an inspector came out who noticed the buildings do not have proper signage. AES is working with the inspector to rectify the situation.

VII. Adjourn – Motion #6: Matt Murphy made a motion to adjourn the meeting at 8:28 p.m. Cindy Breton seconded the motion. There was no discussion and the motion carried.

VIII. Closing Prayer – Mike Black lead the Vestry in the recitation of The Lord's Prayer.

Respectfully submitted,

Jeri Platt
Clerk