

**ASCENSION EPISCOPAL CHURCH  
VESTRY MEETING MINUTES**

February 17, 2015

**Present:** James Berrie, Mike Black, Cheryl Coppock, John Edel, Clement Falayi, Thom Fenner, Carol Goulet, Matt Murphy, Jeri Platt, John Searle, Rev. Todd Bryant

**Absent:** Cindy Breton, Michael Fox

**Opening Prayer/Call to Order:** Fr. Todd Bryant asked for prayer requests and opened the meeting with a prayer. Mike Black, Sr. Warden, opened the meeting in due form and welcomed the new Vestry members.

**Consent Agenda:** **Motion #1: John Searle made a motion to accept the Consent Agenda, Carol Goulet seconded the motion and the motion carried.**

**Finance:**

- a. Purchase of Choir robes – John Searle reported that the Choir would like to purchase new robes and stoles for the Choir. The new robes and stoles would replace the current choir robes that were purchased in the 1980's and are in disrepair. **Motion #2: John Searle made a motion to use the \$4500 in the Choir Fund to purchase 35 stoles and 18 robes for the choir, John Edel seconded the motion and discussion followed.** John Searle reported that the stoles would be reversible with one side having a cream brocade of crosses and the other being maroon and navy. The choir robes will be navy. It seems the brocade fabric will no longer be made thus the larger number of stoles than robes. Matt Murphy suggested that the number of choir robes be increased to 25. **Motion #2b: John Searle amended his previous motion to purchase 35 stoles at a cost of \$53 each and 25 choir robes at a cost of \$136 each with the Finance Committee making the fund designation as appropriate, Carol Goulet seconded the motion. Further discussion followed and the motion carried.**
- b. Jr. Warden – **Motion #3: Mike Black made a motion to nominate John Searle as Jr. Warden, Thom Fenner seconded the motion and the motion carried.**
- c. Treasurer - **Motion #4: Mike Black made a motion to nominate Matt Murphy as Treasurer, Thom Fenner seconded the motion and the motion carried.**

**Property:**

- a. Bid for re-roofing AES administration building – **Motion #5: John Searle made a motion to accept the bid from Amstill Roofing of \$21,334 to re-roof the AES administration building, Thom Fenner seconded the motion and discussion followed.** John Searle reported that the school roof has been losing shingles for the past 6 months and the entire roof, down to the decking, needs to be replaced. There are pipes that are no longer needed that will be removed prior to the new deck. The work can be done during Spring Break (the week of March 16) and will take 3 days. **Motion #5b: John Searle amended his motion to add that the**

**bid be accepted upon receipt of the firms General Liability and Worker's Compensation insurance certificates, Thom Fenner seconded the motion and the motion carried.**

- b. Fr. Todd reported that the lights in the Parish Life Building will be replaced and the Bell will be repaired during Spring Break.

**Old Business:** Mike Black asked for an update on the installation of the ADA accessible door for the Parish Life Building. John Searle reported the company has been contacted and the work will begin soon on a keypad outside one door to the Parish Life Building and push button inside the Parish Life Building to automatically open the door. Carol Goulet asked if there was something that could be done to the threshold of that door to make it easier going in and out. James Berrie reported that there are small ramps that can be inserted at existing threshold to make entering and exiting easier. John Searle will talk with the company about this.

**New Business:**

- a. Standing Committees and Ad-Hoc Committees – John Searle reported that Michael Fox has asked for assistance in implementing ideas for Mission and Outreach; Fr. Todd reported that Cindy Breton has expressed interest in Evangelism, Strategic Planning and Parish Life. Fr. Todd also suggested that a Strategic Planning Committee be instituted to plan for the church's future. Matt Murphy suggested the Music Committee should include at least one Vestry member who is not in the choir. James Berrie said he would take on that role.
- b. New Committees/Teams – James Berrie suggested the establishment of a Community Garden and committee that would encourage parishioners to work the garden and could also incorporate AES students. He also suggested that the food from the garden could be donated to WHAM to add fresh produce to their food pantry. Fr. Todd reported Jeff Hofstetler is heading up the Concrete team which is looking at plans for the repaving/repair of the AES parking lot. Mike Black suggested establishment of a Security team to evaluate security needs and concerns of our campus. Mike also offered to put the team together. Matt Murphy reported that we will still be able to self-audit so an Audit Committee is needed.

**Adjourn: Motion #6: Matt Murphy made a motion to adjourn, John Searle seconded the motion, the motion carried.** The meeting was adjourned at 8:04 p.m.

**Closing Prayer:** Fr. Todd offered a closing prayer followed by recitation of The Lord's Prayer by the Vestry.

Respectfully submitted,

Jeri Platt  
Clerk